

(CLASSIFICATION)

# OFFICE OF THE DIRECTOR

Executive Registry

65-445

In reply refer to  
Action Memorandum No. A-442

Date 29 January 1965

TO : Deputy Director for Intelligence

ATTENTION: OCI Watch Office

SUBJECT : Prompt advice to the DCI and DDCI of Current Intelligence

REFERENCE:

1. On 26 January the DCI appeared before the Senate Foreign Relations Committee for an important briefing. The morning of 26 January the Agency was in receipt of important current intelligence on the developing situation in South Vietnam which ultimately culminated in the coup of that date. The Agency failed to get this information to the Director in time for his use at the Congressional briefing. This is a failure both of the system and of individual judgment.

2. In order to insure that no such failure occurs again, it should be understood by all that it is the responsibility of AD/CI to check with [ ] in the DCI's office and [ ] in the DDCI's office to determine whether the DCI and DDCI have been advised of important developments and to insure that they are so advised either by the Executive Assistants or by the Watch Office. It is the responsibility of all other components to check with AD/CI if they believe that the DCI or DDCI should be alerted to any development in their areas. The fact that the offices of the DCI and/or DDCI are listed on the distribution of a cable does not automatically mean that the DCI and DDCI have been advised personally.

3. It is the responsibility of the Cable Secretariat and the Intelligence Watch Office Group to insure that the most prompt distribution is given to any substantive cables of an important nature.

(signed) Lyman B. Kirkpatrick

SUSPENSE DATE:

Lyman B. Kirkpatrick  
Executive Director

SECRET

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Excluded from automatic  
downgrading and  
declassification

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Distribution:

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1 - DDCI  
1 - AD/BI  
1 - AD/CR  
1 - AD/CI  
1 - AD/NE  
1 - AD/O  
1 - AD/RR  
1 - D/NPIC  
1 - C/AF  
1 - C/EE  
1 - C/FE  
1 - C/NE  
1 - C/SR  
1 - C/WE  
1 - C/WH  
1 - DD/P  
1 - ExDir  
1 - ER

SECRET

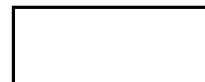
Executive Registry

65-1126

27 January 1965

*Noted by Dir.* 25X1

MEMORANDUM FOR : ✓ Director of Central Intelligence  
Deputy Director of Central Intelligence  
Deputy Director for Plans  
Deputy Director for Intelligence



SUBJECT : Dissemination of Cables to DDI

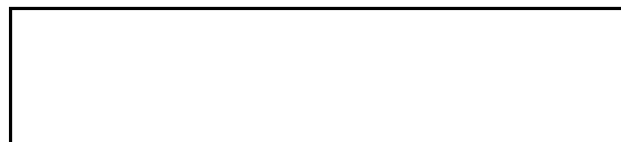
1. Several times in recent weeks I have been informed by Mr. Cline that both CIA and non-CIA cables containing positive intelligence of concern to DDI have been delivered to others some-time before they were delivered to him. This has caused Mr. Cline embarrassment and concern at meetings since he would not have information as current as others in attendance.

2. The Cable Secretary informs me that dissemination to DDI is made in accordance with approved DDI requirements (Attachment A). Delivery of cables is made to DDI via SIDO, by tube during the day and by a SIDO Watch Officer at night in accordance with procedures (Attachment B). This practice should in most cases ensure delivery to the SIDO for Mr. Cline of any cables prior to those delivered to the Director. In all cases delivery to DDI would be prior to or concurrent with delivery to the Director.

3. Certain CIA cables are suspended for DDI because they contain sensitive operational material. In these cases the DDP Operating Unit is responsible for releasing the intelligence content with the least possible delay in accordance with Attachment C.

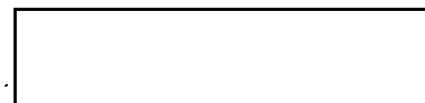
4. The purpose of this memo is to inform all concerned of the manner in which dissemination and delivery is made to DDI and to invite comments as to any changes necessary.

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Lyman B. Kirkpatrick  
Executive Director

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Orders No. 65

20 June 1963

## DELIVERY SCHEDULE FOR: SIDO, DDI, AD/CI, OCI &amp; BRANCHES

Rescission: CSO 54 dated 3 June 1963

Reference: CSSOP 90-16, Attachment A

B

1. Cables (CIA and non-CIA) and TD's for DDI, AD/CI & OCI will be delivered care of the SIDO. Material for each of these offices will be separately enveloped and included in envelope containing non-CIA cables pulled as advance copies for SIDO.
2. The SIDO package should be prepared as follows:
  - a. SIDO copies of <sup>LIMDIS-EXDIS</sup> S/S cables enclosed in the envelope in which they came.
  - b. Non-S/S cables from all other agencies.
  - c. Tempo copies
  - d. OCI envelope containing cables and TD's including TS items for OCI branches.
  - e. DDI envelope containing TD's and cables including TS items and LD/SS green sheet items.
  - f. AD/CI envelope containing TD's and cables including TS items and LD/SS green sheet items.
3. all  
Seal/of above material in one large envelope and hand to S/S courier for delivery to SIDO without receipt unless TS items are included. Whenever TS items are included in the package attach envelope receipt form 240A, and mark the large envelope "VIA OFFICER COURIER". The receipt should show only the Cable Secretariat TS control number(s) of the items enclosed.
4. Couriers making deliveries of TD's and picking up cables from other agencies will wait for advance copies to be pulled for SIDO on all night schedules. During the day (Monday-Friday) advance copies for SIDO should be sent by tube and couriers need not wait while the copies are pulled.
5. EXCEPTION: RYBAT cables concerning DDI administrative or personnel matters will be delivered direct to DDI.

Deputy Cable Secretary

Dist: C/S, CSDO, M/X, RM&amp;F

S E C R E T

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Cable Secretariat SOP 210-1  
Approved For Release 2002/08/21 : CIA-RDP80B01676R000200050016-0  
Standing Operating Procedure  
No. 210-1  
CABLE DISSEMINATION POLICY  
Revised 16 July 1964

C

## 12. FURNISHING CLANDESTINE SERVICES CABLES TO DDI

a. In order that the DDI may accomplish his mission, it is essential that he be furnished intelligence information expeditiously. This responsibility is charged jointly to the Cable Secretary and the DDP in [redacted] Cable Secretariat SOP 210-130-DDI covers the specifics of dissemination to DDI. In making the initial dissemination of Clandestine Services cables containing positive intelligence, the Cable Secretary must observe a high standard of operational security while at the same time he must give consideration to the need for dissemination to DDI and DDS&T (see para 13a) elements on a timely basis. Clandestine Services cables containing positive intelligence can be grouped as follows and will be disseminated as indicated.

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- 1) Intelligence Information Cables - These are cables which contain intelligence information arranged in a prescribed format. Most of these (70-80%) are disseminated as Clandestine Services [redacted] by the FI/INT/IW at which time dissemination is made to appropriate headquarters units. The 20-30% not disseminated by FI/INT/IW as

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SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM			
UNCLASSIFIED		CONFIDENTIAL	SECRET
CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	DATE	INITIALS
1	DCI	<i>Noted by</i>	<i>DCI.</i>
2		<i>1/29/6</i>	
3	25X1		
4			
5			
6			
ACTION		DIRECT REPLY	PREPARE REPLY
APPROVAL		DISPATCH	RECOMMENDATION
COMMENT		FILE	RETURN
CONCURRENCE		INFORMATION	SIGNATURE
Remarks:			
FOLD HERE TO RETURN TO SENDER			
FROM: NAME, ADDRESS AND PHONE NO.			DATE
ExDir			29 Jan
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